PM Laptop Scheme Phase III Student Registration Portal

EXISTING STUDENTS MANUAL

This manual will help all the students who have applied in previous schemes, to update their data & apply successfully for new scheme.

DO CONTACT YOUR UNIVERSITY'S FOCAL PERSON FOR ANY QUERIES. BY: HIGHER EDUCATION COMMISSION





STUDENT RECORD UPDATE

Step 1: Open the Registration Portal

- Use this link to open the registration portal for Laptop scheme: <u>https://laptop.pmyp.gov.pk/index.php</u>
- 2. You may access the Laptop Scheme registration portal either from the PMYP Mobile App or Web Application.

Step 2: Find your existing record

1. Click on the side menu icon (as shown in below picture)

Prime Minis Youth Progre	ster's amme	Am I Eligible?	Correction Workflow	Apply Now
1e I	Minister Youth Laptop Scheme Students from affiliated colleges Ph	of the Public Sector Universities/HEI ase–III. If anyone registers, their app	s are NOT ELIGIBLE to apply for the Laptop scheme lication will be automatically rejected.	e under PMYLS
	General Instructions:			
	Once registered, please go to Appli	cation Status to view your current a	oplication status.	
	To view the list of eligible universitie	e for DM Lanton Schomo, nioseo elie	k on List of Elizible Universities tob	

2. Select Existing Applicant Tab from the menu (as shown in below picture)

Prime Minister's Youth Programme _{Home} #AaoKerDikhaen
New Registration مرجع ولاد / ۲۰۰۰ سمارت ایجو کیشن کی طرف ایک اہم قدم
Eligibility Criteria دراعظی و و و در دان این از
WWW.DMVD.g Existing Applicants
وسے است فضا دہ کے وسکتے ہیں - اور میں Bligible Public Universities رجسے ریشن کی آخری تاریخ
2023 حصون 2023 Search Focal person
بائیرایجبوگیشنگمیشن PMsYouthProgram سیکنروالاسالام آبادب کستان
www.hec.gov.pk f HECPakistan2002



 Below page will appear so, select your City & University, enter your CNIC number and Date of Birth as you added on your last application to search your previous record and then click on Filter button to proceed, your record will appear as shown in below picture

xisting Applicants:								
shows the records for students who hav	e applied i	n previo	us or current	t phase.				
ind your record by selecting university / ii	nstitute cit	y, univer	rsity / institut	e and CNIC	as per your	previous record.		
University/Institute City: Choose City	∨ 1 D.O.B: mm	J niversity: /dd/yyyy	Choose unive	ersity E Filter				
1.All check boxes are mandatory to fill	Show 10 Search) n:		✓ entries		2.click here	3.click here	for new registration
VAME OF STUDENT FATHER NAME	ENROL	LMENT NO		PROGRAM 👙	SCHEME 👙	CGPA 🖨 STATUS	¢ DFP ¢	
						Update	A 1 1 A 1	1

- To update your previous application record to apply for the current scheme, please click on the Update link as shown in above picture.
- 5. Now you will be redirected to the main page of the **Application** form where you can update your information.

NOTE:

 In case, you don't know if you are an existing student or you can apply as a fresh candidate, Click on **Apply Now** button as shown in below picture

Prime Minis Youth Progra	ster's a mme	Am I Eligible?	Correction Workflow	Apply Now
	Students from affiliated colleges of Pha	of the Public Sector Universities/HEI ase–III. If anyone registers, their app	s are NOT ELIGIBLE to apply for the Laptop scher lication will be automatically rejected.	Prime M ne under PMYLS
	General Instructions:			
	Once registered, please go to Appli	cation Status to view your current ap	oplication status.	
	To view the list of eligible universities	s for PM Laptop Scheme, please clici	k on List of Eligible Universities tab.	
	To search the name and contact info person tab.	rmation of your respective university	focal person for PM Laptop Scheme, please go to \$	Search Focal
	In order to view the frequently asked	I questions about PM Laptop Scheme	e, please go to FAQs tab.	



2. Now enter your own 13-digit valid CNIC number without spaces or dashes to

register and fill the Application form, as shown in below picture

Prime Minister's Youth Programme	Am I Eligible? Correction Workflow Apply Now
1: Er	REGISTRATION
Enter yo	2: Click here to update your record
	*Your CNIC is already registered with Prime Minister's arrivious program. If you are eligible & want to apply for the current laptop scheme again then Please Click Here. Enter your own 13-digit CNIC number without dashes Parents/others CNIC if entered is likely to be rejected.
Ent	er Captcha: *
	Note: CNIC number entered other than your OWN (for example of any family member/ Guardian etc.) is NOT acceptable and will disqualify you for any benefits of the scheme. Submit

3. Above mentioned message against your CNIC shows that you are existing student & you can proceed to update your data. In case, you are a new student, you can simply proceed with the application by Clicking Captcha checkbox & then Submit.



Step 3: Apply now by updating your existing data

- Application Form will appear after Clicking the link & it will have three sections i.e. Personal Information, Academic Information & Contact Verification.
- Add your personal information on Personal Information section and click on Next step button at the bottom of the page to proceed, as shown in below picture.

Personal Information Academic Informat	on Contact Verification Enter you	personal information here
tudent's CNIC *		
ull Name * 👔		
ather's Name * 👔		
Pate of Birth * 🛛	01 V January V 1000	~
ender * 🝘	🔿 Male 💿 Female	
ermanent Address * 🥑		
omicile Province * 👔	Select Domicile Province	~
omicile City * 🕖	Select Domicile Province first	~
mployement Status * 👔	O Employed Not Employed	
	* Employment status will not affect the eligibility of Scheme.	
re you enrolled as disabled Student? * 👩	● No ○ Yes	
ave you received a laptop before? * 🝞	Select Option	-

3. On next page, enter your **Academic Information** & then click on **Next step** button at the bottom to proceed, as shown in below picture.

NOTE: If you cannot find your university, department, or degree program etc. in the list please contact your university **Focal Person**. You can find your University & Departmental Focal Person by Clicking on **Search Focal person** from the menu.



New Student Registration for PM Laptop Scheme					
Personal Information Academic Informa	cademic Information Contact Verification				
Enrollment Number * 🕢	Enter your enrollment number				
City of University (Main Campus) / College * 🥑	Sargodha	~			
University / Directorate * 🥑		~			
Campus / College * 👔		~			
University Department / Subject * 🥑		~			
Degree Level * 👔	Bachelor/ Masters (16 years)	•			
Degree Program currently enrolled in * 📀	Select degree level first	~			
Program Duration 🛛 🕖					
Date of Admission in current Degree Program *	01 V Month V Year	*			
Date of Completion * 🥑					
System (Annual/Semester) * 🥑	Select System	•			
Semester * 👔	Select Degree Program first				
	Select the semester passed as of June 30th, 2023				
Year Of Study * 🕜	Select Degree Program first				
	Marks details				
Percentage Secured in HSSC/SSC or EqV * 2					
Grading System * 2	* % of marks obtained in HSSC - Intermediate , 12 Years of Education or Equivalent				
	Select System				
CGPA/GPAIn Last Exam	0 90 90				
	If you are a first semester student, select percentage system from the Grading system drop down and enter your last intermediate result percentage below.				
Percentage in Last Exam * 👔	0 0				
	Enter percentage of last exam declared BEFORE June 30th, 2023 Results of failed / supplementary subjects will not be considered				
	Next step				



- 4. Make Sure to read Eligibility Criteria before applying & update your Academic information by entering your current academic data.
- On next page enter your information for Contact Verification. Add your mobile number and email address to verify them, as shown in below picture.

NOTE: If your Mobile Number or Email is now changed, you can enter your current data as well, else you may proceed with your existing mobile number & email as well.

Email * 🜏	0.0	Enter email and click on verify email
Email verification code * 💡	Verify Email Enter email verification code	Enter recipied code via omail
Enter Captcha: *	Verity Code	
	Submit	reCAPTCHA Privacy · Terms
	click here for submit	

6. Enter your valid personal mobile number to receive verification code on mobile. Type your number then click on send code button. A pop up will appear on screen to confirm that code has been sent to your mobile number. Click OK to close the popup, as shown in below picture. NOTE: If you face any delay in receiving your mobile code, make sure to not use a converted number e.g., Telenor sim converted to Jazz Network etc. Code will be received within 5-10 minutes so, do wait.

Verification Co	de Sent Successfully	
		ОК
cademic Information	Contact Verification	

7. For Email verification Code, open your mailbox and check both **Inbox** as well as **Spam folder** to find email from HEC containing verification code.



8. Once you receive both codes, enter in their respective boxes on and click on **verify code** button to verify your phone number & email address, as shown in below picture.

Cell phone number * 👔	0	
	Applicants must enter their valid mobile number as this information CANNOT be modified once submitted Valid Phone Number	erification code here
Cell phone verification code * 🕑	Enter phone verification code	
	Verify Code 2: Click here to verify the Mobile Co	ide
Email * 😧	Please wait for 15 minutes to receive verification code on your cell phone number	
		•
	Wait, an email will be sent to you within 3 to 4 minutes. Please check your inbox of Applicants must enter their valid email address as this	bor spam folder. Boxes will become green like this
	information CANNOT be modified once submitted Valid Email.	if correct code will be entered & email or phone number will be verified.
Email verification code * 👩	12865889	
Enter Captcha: *		
	I'm not a robot reCAPTCHA Philagy - Tema	

Select Captcha & Click on Submit button to complete your application process as shown below.
 NOTE: Make sure to Read Disclaimer before clicking on Submit button.

Email verification cod	e * 🕖	12865889
Enter Captcha: *	1: Check this box	I'm not a robot
1. I hereby solemni forms are correct, the application form	2: Read y affirm that I have read ar and have neither been alte n as per the instructions g	this Carefully Disclaimer Ind understood the instructions carefully, the Personal, Academic and Contact information provided in the red nor tampered with. The Personal information (Name, CNIC etc) entered belongs to me and I have filled iven.
2. If awarded, I dec any such grounds,	lare that I will not indulge i I shall be he <mark>ld responsible</mark>	n the unlawful act of selling the assets given to me for business/profit generation and if found guilty on e for any legal action thereof.
3. I am providing the case any information of the case any information of the case and the case	e required information wh on provided by the applica all be held for any legal ac	ich is exact as per my academic record and request for consideration of my application for the scheme. In nt is his/her online application form is found to be incorrect or false at any stage, he/she will be time thereof.
Submit	3: Click here for s	ubmitting the application



10. You'll receive below mentioned message after successful submission of your application.

You have successfully registered yourself for PM Laptop Scheme.

Note: Successful registration does NOT in any case guarantee the award of laptop. Your selection will be purely based on merit.

- 11. You can check your application status by clicking on **Application Status** tab in the Menu.
- Once your application will be submitted successfully, wait for the next phase of the scheme i.e.
 Record Verification by Departmental Focal Person.

NOTE:

- 1. If you face any issues, please contact your University Focal Person.
- 2. In case your query doesn't gets resolved, Contact HEC: <u>https://onlinehelp.hec.gov.pk</u>
- 3. **Phone:** 051-111-119-432
- 4. Mobile No: 0334 111 9432